

# A review of your SharePoint performance and security

SharePoint is an integral part of the Microsoft 365 suite. At its best, it creates a platform for improved communication, collaboration and effective, secure cloud storage for business data. It offers true mobility and flexibility for very little cost. However, many organisations have not realised the full potential of their SharePoint sites, often they have been deployed as a simple cloud based file storage solution, and grown without checks and balances, resulting in complicated file structures that are hard to govern, and failing to take advantage of many of the available features.

## What is the SharePoint health check?

The SharePoint Health check from ramsac is designed to investigate an organisation's existing SharePoint set up, identifying issues, discovering opportunities to improve the current system and making recommendations for an improved SharePoint experience.

During the health check, one of our SharePoint consultants will review the role SharePoint plays within your organisation and how it integrates with your business operations. The consultant will speak to members of your team to understand your organisation's view of SharePoint and will analyse the current site(s) to make recommendations for how we can improve

- **Security**
- **User Experience**
- **Speed & performance**



## Analysis and recommendations

Following the health check, the SharePoint Consultant will provide a comprehensive report, broken down into two parts, firstly an executive summary as a high-level overview of the key considerations, and secondly, more detailed recommendations for developing and improving what you have in place. The recommendations are focused on bringing a SharePoint site up to best practice standards, based on our experience of IT security, resilience & reliability. The recommendations will also take into account frustrations users have identified.



## What the SharePoint health check includes:



### Loading times

As part of the performance testing, the load times are analysed to ensure there are no load issues, including inspecting custom pages, focusing on critical components, such as homepages and analysing load time in different web browsers.



### Bespoke SharePoint design

Out of the box SharePoint has relatively basic branding and configuration. A review is undertaken for how a redesigned site can become a central hub for an organisation providing a branded enhanced look and feel.



### User Experience Assessment

Navigating through the environment to review the journey from a user's perspective (both as an admin user and non-admin user) and from a usability point of view, review usage levels of different parts of the environment.



### Site structure

Analysis of how individual sites are structured to complement the business functions and if they navigate effectively to a central location to provide a collective environment.



### Permission Governance

A review of your permission and security set up to ensure the best practices are applied and that you have full control over who can access what in your various data stores.



### External User Access

Analysis to determine if any data has been shared with external users and to ensure external sharing configuration and settings are not leaving the organisations vulnerable to a data breach.



### Environment storage space

A review of storage space of both sites and content, to allow for planning of future storage needs.



### Administrative access

Investigation into who has administrative access and why, to ensure only users who actively need admin capability have them and that the system is secure.



### Data retention

A review of data retention policies and configurations to ensure these are applied correctly and suitable for your organisation. Retention labels confirm that your data is protected from accidental deletion and removal and guarantee that GDPR is being followed correctly.



## Find out more

ramsac's SharePoint health check helps organisation realise the full potential of their SharePoint sites. Contact us for more information

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