

# How we coordinate your projects at ramsac

Our Projects Team are here to coordinate your project, being your liaison throughout the project lifecycle to ensure smooth execution, good communication and a successful outcome for you and your organisation. Here's how we look after you during this process:



## Before your project has started

- Working with our internal teams to define project scope, deliverables & timelines.
- Understanding the nuances of how this project is going to impact your business.
- Capturing these in a project control document that we'll send over for your review.



## Keeping you updated throughout

- Being the primary point of contact throughout the project.
- Chairing various check in meetings to ensure you're being kept up to date on progress.
- Dealing with and managing any issues that might arise.



## Managing the team looking after you

- Coordinating with internal teams and external vendors.
- Managing the schedule to fit your timelines.
- Being responsible for procurement of project assets.



## Once your project has finished

- Ensuring complete project documentation is sent over to you.
- Communicating the completion and impact of the project within ramsac.
- Reviewing the project with you to ensure it has met your expectations.



The project team manages

**185+**  
projects a year

for over  
**85+**  
different clients

with  
**97%**  
completed in time

## Find out more

We're here to help you and your business manage the change being implemented as a part of a project. If you have any questions, please don't hesitate to contact us on: Tel: **01483 412040 (option4)** email: [projects@ramsac.com](mailto:projects@ramsac.com)

**ramsac**  
the secure choice